



Falkland Islands Government – Job Description

Job Title:	Pollution Control Specialist (fixed term)		
Department:	Policy and Economic Development	Section:	Environment Department
Immediate Supervisor:	Head of Environment		
Grade:	Falkland Islands Government Grade – C	Job Code:	TBA

Job Purpose

Reporting to the Head of Environment – the Pollution Control Specialist will develop pollution prevention and control policy for the Falkland Islands, contributing to FIG's role in looking after our Islands' small community and unique biodiversity. They will provide expert analysis, advice and opinion on matters relating to pollution, waste and environmental impacts and their management to government officials and politicians, FIG departments and on behalf of FIG. They will contribute to the development of operational procedures and protocols to assist the Environment Department in delivering on its remit. The postholder will also contribute to the evaluation of environmental impacts of development or other activities. They would also be expected to contribute to the broader operational and policy analysis or development needs of the department.

Main Accountabilities

- Supporting the Head of Environment in delivering on the Environment Department's strategic and operational remit, as required, within budget and on time and with high quality outputs.
- Scope the development of an overall framework of policy and legislation to control and prevent pollution.
- Lead on detailed policy work, including the development of proposals for legislative options and recommendations, and legislative drafting instructions to improve pollution prevention and control in the Falkland Islands and to deliver on government priorities and commitments. This is anticipated to contribute towards the broader development of an overall framework of policy and legislation to control and prevent pollution in the Falkland Islands.
- As part of policy development, undertake stakeholder engagement and public consultation and to develop or contribute to the development of legislative drafting instructions, as appropriate.
- Scope and develop policy in relation to hazardous waste management, including considerations of handling, disposal, recycling, trans-frontier waste shipment, and cost-recovery, and contribute to the development of waste management protocols, including to enable trans-frontier shipment of waste.
- Provide advice, guidance and information on matters relating to pollution and waste to government officials and politicians, FIG departments and on behalf of FIG, including on topics such as management options like remediation, handling, disposal, transport, recycling or storage, compliance and monitoring.



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Main Accountabilities: *continued*

- Working as part of a small team, contribute to operational aspects of the Environment Department, as well as provide support in relation to policy analysis and policy development work related to government priorities as directed by the Head of Environment. A particular specialist focus on pollution, waste, environmental impacts and evaluation of the impacts of development is expected.
- Managing projects and ensuring their delivery on time and within budget, in relation to delivering the objectives of the Environment Department.
- Where possible, suggest improvements to service delivery and/or enhance government efficiency. Contribute to the continuous improvement of Government, including through active membership in government working groups.
- Build strong professional relationships within FIG to enhance cross-government collaboration and coordination, in relation to environmental matters. Strong working is expected with other departments and individuals across government, including Public Works, Planning and Building Services and Legal Services.
- Any other duties that may be required from time to time.

Development within the Role:

- Commit to continuous personal learning and development including aspiring to high level competence in all areas of the role.
- Seek opportunities to actively share knowledge and learning with peers and colleagues.
- Improve understanding of issues affecting FIG, particularly in relation to the environment.
- Gain knowledge and understanding of the Falkland Islands' natural environment as well as FIG's business and service environments.

The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.



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Additional Information:

The post is initially for a 12-month period on a full-time basis. Based in the Environment Department, the job will include daily interaction with members of the Environment Department and the Policy and Economic Development Directorate, as well as regular contact with departments across government and stakeholders.

The Environment Department is an exciting and dynamic environment, where on any given day you may be dealing with diverse topics from wildlife to waste management and water. While small in size, it has an important role to play in terms of managing our environment for future generations. Developing pollution control and prevention policy is an important aspect of this. The job would suit someone who is a good communicator, has a positive and proactive attitude, takes a logical approach to tackling problems and who pays attention to detail. Overall, the candidate would benefit from a strong pollution management background. Experience with regulation and international shipping of waste would be an advantage.



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Person Specification:	Pollution Control Specialist (fixed term)		
Criteria	Essential	Desirable	Assessment Method
Qualifications/Professional Membership:			
Undergraduate degree or equivalent qualification in a relevant discipline, such as environmental science or management, natural sciences or similar	✓		A
Current valid driving licence	✓		A
Master's Degree or postgraduate qualification in relevant field		✓	A
Knowledge, Skills and Experience:			
Minimum of 8 years relevant work experience in government, non-governmental organizations, industry, research or similar, with a pollution control and environmental health management focus. Experience with policy, management, monitoring, enforcement or technical report writing and advice would be an asset.	✓		A/I/R
Advanced understanding of pollution, waste and pollution prevention, management and control and trans-frontier shipment of waste	✓		A/I
Advanced skills with Microsoft Office products, particularly Excel, PowerPoint, Word, and Publisher	✓		A/I
Excellent environmental and/or scientific data management, analysis, presentation and interpretation skills, including the ability to effectively analyse complex information and use it to make robust policy recommendations	✓		A/I/R
Excellent verbal and written communication – ability to express ideas and impart key messages clearly, concisely and effectively	✓		A/I/R
Ability to produce technical and non-technical reports	✓		A/I/R
Stakeholder engagement experience	✓		A/I
Good interpersonal skills with the ability to build and influence effective relationships with a variety of people and create enthusiasm and commitment to a shared vision	✓		A/I/R
Excellent organisational and time management skills, with the capacity to multi-task and prioritise	✓		A/I/R
Ability to see tasks through to a successful conclusion, meeting challenging deadlines whilst maintaining attention to detail	✓		A/I/R



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Criteria	Essential	Desirable	Assessment Method
Knowledge, Skills and Experience: <i>continued</i>			
Ability to identify pragmatic solutions to complex problems	✓		I
Demonstrated ability to work in a team and build effective working relationships	✓		I/R
Demonstrable commitment to high quality service delivery/attention to detail	✓		A/I
Managing external service providers and associated administration, e.g. working with consultants or arranging consultants or third parties to deliver on work packages	✓		A/I/R
Experience with regulation of pollution, waste or environmental impacts		✓	A
Advanced understanding of environmental issues and impacts related to development and its management, and/or environmental impact assessments		✓	A/I
Ability to present complex (environmental) information in an accessible manner to non-technical audiences		✓	I
Experience with hazardous waste management permitting		✓	A/I
Experience with trans-frontier shipment of waste		✓	A/I
Experience with environmental impact assessments		✓	A/I
Personal Attributes:			
A practical and strategic approach to work	✓		I/R
A high level of accuracy and attention to detail	✓		A/I
High degree of discretion and judgement, maintaining confidentiality of sensitive information	✓		I/R
Political sensitivity and awareness	✓		I/R
Acceptance of responsibility and accountability	✓		I/R
Ability to demonstrate self-reliance and motivation	✓		I/R

Method of Assessment:

A - Application Form

I - Selection Interview

R - Reference