



Falkland Islands Government – Job Description

Job Title:	Assistant Power Station Manager		
Department:	Public Works	Section:	Power & Electrical
Reports to:	Power Station Manager		
Grade:	C	Job Code:	355AM1

Overall Purpose of the Role:

Provide and manage through the Power Station Manager the generation and distribution of electricity within Stanley and all electrical engineering works associated with Falkland Islands Government.

Job Facts & Figures:

20 Staff Reporting – 4 Direct, 16 Indirect
Control of projects ranging from £1,000 to £1,000,000+
Responsible for plant and machinery value £26,000,000

Key Role Activities:

- Assist the Power Station Manager in interpreting and applying Government and Departmental management policy to achieve and comply with the department's mission statement.
- Motivate and manage a skilled and unskilled workforce in order to meet the department's many and diverse commitments.
- Prepare, design and specify electrical drawings, documents and equipment for electrical works carried out by the departments or contractors within Government buildings and installations to ensure compliance with the client's requirements.
- Formulate, direct and plan the engineering management of power station and distribution system plant and equipment both electrical and mechanical in order to maintain an efficient and effective electricity supply.
- Review and ensure budgetary restraints as directed by the Power Station Manager are adhered to with regard to the department's own activities and projects undertaken.
- Uphold, interpret and implement the requirements of the Electricity Supply Regulations and the current Institution of Electrical Engineer Wiring Regulations for Electrical Installations, both in the public and private sector, to maintain coherent and recognized standards for participants on the electrical industry in the Falkland Islands.
- Authorise, test and conduct isolation and switching procedures of live supply systems up to and including 22,000 volt, so that work on these systems can be undertaken safely with a minimum of disruption to customers.
- Co-ordinate with other sections, Government Departments and contractors with respect to electrical works, to ensure minimum disruption, and maximum efficient use of manpower and materials.



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Job Title:

Assistant Power Station Manager

Key Role Activities: (continued)

- Undertake and perform the duties of the Power Station Manager in his absence, requiring a need to be constantly aware of all facets of the sections operations.

The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.

Additional Information:

Daily on the spot engineering and management decisions, sometimes under pressure.

Permanently on-call for emergency breakdown or loss of supply.

Hazardous and stressful working environment during switching operations.

Daily contact with members of the public.



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Person Specification:	Assistant Power Station Manager		
Criteria	Essential	Desirable	Assessment Method
Knowledge, Skills and Experience:			
5 years supervisory experience, including staff management and project management	✓		A
Practical background in the industry	✓		A
Experience in the management of simple budgets	✓		A/R
Experience of issuing Permits to Work	✓		A/R
Experience in the development of budgets	✓		A/R
Good written communication skills	✓		A
Valid driving licence	✓		A
Good technical knowledge of Stanley Power Station and systems, of HV and LV switching procedures	✓		I
Personal Attributes:			
Ability to instruct others and enforce safe working practices	✓		I/R
Good interpersonal skills in dealing with the public	✓		I/R
Ability to analyse situations under pressure and act accordingly	✓		R
Reliable	✓		R
Ability to lead by example	✓		R
Ability to stand in for the Power Station Manager	✓		I
Prepared to attend out of hours when required	✓		I
Organised, efficient, decisive and self-motivated	✓		I
Qualifications and Training:			
HNC/HND Electrical or Mechanical Engineering	✓		A
Formal apprenticeship in electrical or mechanical engineering	✓		A
Note to Applicants: Please ensure that you demonstrate your ability to meet the requirements of the job by giving clear, concise examples of how you meet each criterion on your application form.			



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Method of Assessment:

- A - Application Form
- I - Selection Interview
- R - Reference